

JONESTOWN WATER SUPPLY CORPORATION  
BOARD OF DIRECTORS MEETING MINUTES  
TUESDAY, OCTOBER 13, 2020

1. President Gregg Newcombe called the meeting to order at 7:02 pm.

Board members present: Gregg Newcombe, John Riddle, Tim Hawkins, Nadia Wills, Dave Stewart (dropped out at 7:49pm and rejoined at 8:13pm), Liane Popham, Don Swayne, Amy Fitzgerald (left meeting at 7:37pm), Bruce Covill.

Board members absent: none

Staff present: John Tichi and Karissa Kornegay

Members present: "iPad(4)" (not sure if member or not – would not self-identify in Zoom meeting) – left meeting at 8:03pm

Others present: Jennie Hoelscher with the Texas Attorney General's Office

1. A Set Date of Next Regular Meeting – November 10, 2020.

2. Members and /or Public Comment:

- a) Open Meetings presentation by Jennie Hoelscher of the Texas Attorney General's Office  
President Gregg Newcombe welcomed Ms. Hoelscher to the meeting and gave a brief explanation of why the Board asked her to attend. Ms. Hoelscher explained to the Board the purpose of the Open Meetings Act and gave a presentation touching on a variety of topics including social gatherings, email/text communications among Board members, walking quorums, closed meetings and how to address public comments as they relate to agenda items and non-agenda items. She also spoke briefly on the repercussions of violating the Open Meetings Act, and then fielded questions from the Directors and staff.

3. Approve Minutes

- a) A motion was made to approve the Regular Meeting minutes of September 8, 2020.  
Motion made by Bruce Covill.  
Seconded by John Riddle.  
The motion passed unopposed.

4. Financial Matters.

- a) Secretary's Treasurer Report.

1. Discuss/Approve Renewing \$1,000,000 CD with BBT  
Secretary/Treasurer Liane Popham reported that the CD rates had dropped to well below the current Money Market rates, so she recommended that the Board allow the current CD to mature on November 21, 2020 and have the money returned to the accounts from which it came, including any accrued interest on the CD.

A motion was made to allow the CD to mature and then roll the money back into the accounts from which it originally was distributed, with the interest being subject to a prorata disbursement.

Motion made by Don Swayne.

Seconded by Tim Hawkins.

The motion passed unopposed (Amy Fitzgerald excepted)

b) Approve Bills, Invoices and Other Payables.

After a brief question and answer regarding the month's payables, a motion was made to approve the Bills, Invoices and Other Payables.

Motion made by Nadia Wills.

Seconded by Liane Popham.

The motion passed unopposed (Amy Fitzgerald and Dave Stewart excepted).

c) Discuss/Approve Budget Amendment(s).

N/A

5. President's Report Concerning Corporate Affairs.

President Newcombe reported that he has been in weekly contact with the LCRA regarding the future location of the floating raw water intake near Devil's Cove. He added that, based on some of the upcoming large projects and the capacity issue, he would like to have an agenda item for November to discuss some considerations put forth by the Large Project committee, and asked General Manager John Tichi to be prepared to present his own considerations at that time regarding large project compensation.

6. Staff Report Concerning Operations and Management.

a) General Manager.

Regarding the Raw Water Line project, General Manager John Tichi reported that the project was almost complete, that water is moving through the line and that all that is left to do is some clean-up, a lid on a tank and some concrete for restraints.

He also gave a brief update on the Tip Top Line project and added that the application for Alternative Capacity was still under review. Regarding the Destination Way Water Treatment Plant, he stated that the information requested of Murfee Engineering had just recently been received and that he would be able to talk more about that at the November meeting.

b) Office Manager

No report.

7. Committee Reports

No report.

8. Old Business

a) Discuss/Approve Revising the JWSC Certificate of Deposit (Investment) Policy

After a few minor changes, John Tichi read the Resolution and a motion was made to approve the JWSC Investment Policy as revised (policy attached).

Motion made by John Riddle.

Seconded by Tim Hawkins.

The motion passed unopposed. (Amy Fitzgerald excepted)

b) Discuss/Approve designating term limits for JWSC Officers.

John Tichi read the Resolution and a motion was made to approve the Policy establishing term limits for JWSC Officers.

Motion made by Liane Popham.

Seconded by Nadia Wills.

The motion passed unopposed.

c) Discuss/Approve Requiring Directors to complete Open Meetings Act Training and Public Information Act Training upon election, appointment, or re-election.

John Tichi read the Resolution and a motion was made to Approve the Open Meetings Act Training Policy for Directors.

Motion made by Bruce Covill.

Seconded by Don Swayne.

The motion passed unopposed. (Amy Fitzgerald excepted)

9. New Business

a) Discuss/Approve Extending COVID-19 Resolution for Employees and Members.

A motion was made to approve extending the COVID-19 Resolution for Employees and Members for another 90 days.

Motion made by Nadia Wills.

Seconded by Tim Hawkins.

The motion passed unopposed. (Amy Fitzgerald excepted)

b) Discuss/Approve Extending Appreciation to former Directors.

No action.

c) Discuss/Approve Appointing a committee to review, update and suggest revisions to Jonestown Water Supply Corporation's policies and By-Laws (Covill.)

Vice President Bruce Covill explained his reasoning behind forming the committee and President Newcombe asked for volunteers. A motion was made to appoint a 4-person committee consisting of Bruce Covill, Tim Hawkins, Dave Stewart and Don Swayne, to review, update and suggest revisions to Jonestown Water Supply Corporation's policies and By-Laws.

Motion made by John Riddle.

Seconded by Liane Popham.

The motion passed unopposed. (Amy Fitzgerald excepted)

10. Adjournment.

A motion was made to adjourn.

Motion made by Don Swayne.

Seconded by Liane Popham.

The motion passed unopposed (Amy Fitzgerald excepted) and the meeting was adjourned at 8:49 pm.

Minutes taken by Karissa Kornegay.

**PASSED AND APPROVED AT THE REGULAR MEETING HELD ON NOVEMBER 10, 2020.**



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Gregg Newcombe, President

ATTEST:

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Liane Popham, Secretary