

JONESTOWN WATER SUPPLY CORPORATION  
BOARD OF DIRECTORS MEETING MINUTES  
TUESDAY, NOVEMBER 10, 2020

1. President Gregg Newcombe called the meeting to order at 7:02 pm.

Board members present: Gregg Newcombe, John Riddle, Tim Hawkins, Nadia Wills, Dave Stewart, Liane Popham, Don Swayne, Amy Fitzgerald and Bruce Covill.

Board members absent: none

Staff present: John Tichi and Karissa Kornegay

Members present: None

Others present: None

1. A Set Date of Next Regular Meeting – December 8, 2020.

2. Members and /or Public Comment:

None.

3. Approve Minutes

a) A motion was made to approve the Regular Meeting minutes of October 13, 2020.

Motion made by John Riddle.

Seconded by Tim Hawkins.

The motion passed unopposed with 2 abstained (Fitzgerald / Stewart).

4. Financial Matters.

a) Secretary's Treasurer Report.

None.

b) Approve Bills, Invoices and Other Payables.

A motion was made to approve the Bills, Invoices and Other Payables.

Motion made by Nadia Wills.

Seconded by Dave Stewart.

The motion passed unopposed.

c) Discuss/Approve Budget Amendment(s).

N/A

5. President's Report Concerning Corporate Affairs.

President Gregg Newcombe gave an update on his communications with the LCRA regarding the location of the new floating water intake. He reported that he is still waiting for comments or approval from the LCRA.

6. Staff Report Concerning Operations and Management.

a) General Manager.

General Manager John Tichi reported that the Raw Water line is complete except for finalizing all of the project expenses, which will be reported at the December Board meeting. Regarding the Tip Top Water line replacement project, he reported that the saw had arrived today which will facilitate progress on that

project. Regarding the alternative capacity request with TCEQ, he reported that it was still under review. President Gregg Newcombe added that since we have made a request to the TCEQ for alternative capacity, we are not in breach of the October 29<sup>th</sup> deadline to remedy our recent violation.

b) Office Manager

Office Manager Karissa Kornegay reported on the upcoming CD maturity specifics and reminded the Credentials Committee to meet prior to the December 8<sup>th</sup> meeting so that the Annual Meeting Procedures could be voted on or at least discussed at that time.

7. Committee Reports

a) Large Project Committee

President Gregg Newcombe gave an overview of his presentation and recap of the recommendations of the Large Project Committee. He then fielded questions regarding the GM job description, project-related employee bonuses and the general approach to future large projects. He added that it seems that this will be an ongoing discussion with many avenues to explore before coming to a conclusion and finalizing a policy.

b) Policy / Bylaws Committee

Bruce Covill reported that the committee has met once and has agreed upon a procedure and method of comparison between “existing” and “proposed” documents. He stated that the committee is awaiting the organization and delivery of the JWSC policies so that they can begin reviewing them. He added that they will be focusing first on the Conflict of Interest Policy since it contains language and directives related to the bidding process for large projects.

c) Destination Way SWTP Committee

General Manager John Tichi spoke to the Board regarding the upcoming construction of a new surface water treatment plant on Destination Way and gave an overview of the recommendations provided by Murfee Engineering regarding the same. He stated definitively that they would be using 18” HDPE and Trident micro flock units. He added that special emphasis had been placed on dealing with the issue of zebra mussels. He also stated that an amended agreement with The Hollows on Lake Travis would be on the December agenda for approval.

8. Old Business

a) Discuss/Approve Extending Appreciation to former Directors.

After a brief discussion and review of a sample letter, the Board agreed that, going forward, appreciation letters should be sent to former Directors. No formal action was taken.

9. New Business

a) Discuss/Approve Policy for Dealing with Large Projects and related Employee compensation  
No action.

10. Adjournment.

A motion was made to adjourn.

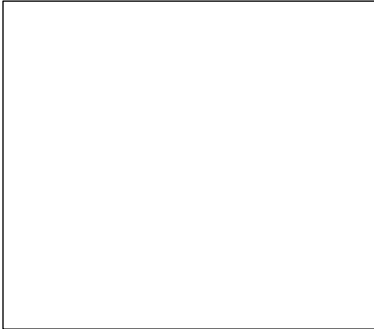
Motion made by Liane Popham.

Seconded by Don Swayne.

The motion passed unopposed and the meeting was adjourned at 9:14 pm.

Minutes taken by Karissa Kornegay.

**PASSED AND APPROVED AT THE REGULAR MEETING HELD ON DECEMBER 8, 2020.**



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Gregg Newcombe, President

ATTEST:

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Liane Popham, Secretary