

JONESTOWN WATER SUPPLY CORPORATION
BOARD OF DIRECTORS MEETING
APRIL 9, 2019

1. President Billy Carter called the meeting to order at 7:02 pm.

Board members present: Billy Carter, Jim Roberts, Bruce Covill, Amy Fitzgerald (7:05), Gregg Newcombe, Nadia Wills, Ron Sherrill, and Liane Popham.

Board members absent: None

Staff present: John Tichi and Karissa Kornegay

Members present: April Travis

Others present: None

1. A Set Date of Next Regular Meeting – May 14, 2019.

2. Members and /or Public Comment:

April Travis was present to voice concerns regarding several water related issues.

3. Approve Minutes

- a) Regular Meeting minutes of March 5, 2019.

A motion was made to approve the Regular Meeting minutes of March 5, 2019.

Motion made by Bruce Covill.

Seconded by Gregg Newcombe.

The motion passed unopposed.

4. Financial Matters.

- a) Secretary's Treasurer Report.

None.

- b) Approve Bills, Invoices and Other Payables.

A motion was made to approve Bills, Invoices and Other Payables.

Motion made by Nadia Wills.

Seconded by Bruce Covill.

The motion passed unopposed.

- c) Discuss/Approve Budget Amendment(s).

None.

5. President's Report Concerning Corporate Affairs.

President Billy Carter announced that the JWSC Annual Membership meeting is coming up this Monday.

6. Staff Report Concerning Operations and Management.

- a) General Manager.

General Manager John Tichi reported that we have received the easements from The Hollows on Lake Travis but are still waiting to hear from the LCRA regarding their easement. He also provided information regarding Open Meetings and Open Records requests.

7. Old Business.

None.

8. New Business

At this time, Secretary/Treasurer Liane Popham requested that the Board address items “d” and “e” on the agenda prior to addressing item “a,” stating that the outcome of those agenda items may have some bearing on the outcome of item “a.”

d) Discuss/Approve Changes to Late Fee Waiver policy. (Liane Popham)

Liane Popham presented several reasons for requesting the change to the Late Fee Waiver policy. After some discussion, a motion was made to approve the change to the Late Fee Waiver policy from waiving the late fee once every three (3) years to once every one (1) year (i.e. once a year).

Motion made by Liane Popham.

Seconded by Bruce Covill.

The motion failed with 3 in favor and 5 opposed (Carter, Roberts, Sherrill, Wills, Fitzgerald).

e) Discuss/Approve creating a Trip Fee Waiver policy. (Liane Popham)

A motion was made to approve creating a Trip Fee Waiver policy.

Motion made by Bruce Covill.

Seconded by Liane Popham.

The motion passed with 5 in favor and 3 opposed (Carter, Roberts, Sherrill).

a) Discuss/Approve forgiving \$15 trip charge for April Travis.

A motion was made to forgive the \$15 trip charge for April Travis.

Motion made by Gregg Newcombe.

Seconded by Bruce Covill.

The motion failed with 3 in favor (Covill, Popham, Newcombe) and 5 opposed (Carter, Roberts, Sherrill, Fitzgerald, Wills).

b) Discuss/Approve Jonestown WSC Credit Card Purchasing Policy.

After a lengthy discussion, a motion was made to approve the Jonestown WSC Credit Card Purchasing Policy with amendments as requested by Liane Popham.

Motion made by Ron Sherrill.

Seconded by Nadia Wills.

The motion passed with 6 in favor (Carter, Roberts, Fitzgerald, Newcombe, Wills, Sherrill), 1 opposed (Popham) and 1 abstained (Covill).

c) Discuss/Approve Changes to Personnel Manual regarding outside employment.

After a lengthy discussion, a motion was made to approve changes to the Personnel Manual replacing the current section 6-2 with the new section 6-2 and including amendments to the recommended changes provided by Liane Popham.

Motion made by Nadia Wills.

Seconded by Gregg Newcombe.

The motion passed with 7 in favor and 1 opposed (Popham).

9. Adjournment.

A motion was made to adjourn.

Motion made by Ron Sherrill.

Seconded by Amy Fitzgerald.

The motion passed unopposed and the meeting was adjourned at 8:42 pm.

Minutes taken by Karissa Kornegay