

**MINUTES OF THE JONESTOWN WATER SUPPLY CORPORATION BOARD OF
DIRECTORS MEETING, HELD TUESDAY, NOVEMBER 16, 2021, 7:00 P.M., AT 10700
CRESTVIEW DRIVE, JONESTOWN, TX 78645**

1. Call to order.

President Fitzgerald called the meeting to order at 7:05 p.m.

Board members present: Amy Fitzgerald, Bruce Covill, Brian Caller, Dave Stewart, Don Swayne, Tim Hawkins, Dani Harris, John Riddle, Keith Stewart.

Board members absent: None.

Staff present: John Tichi.

1a. Set Date of Next Regular Meeting – December 14, 2021

President Fitzgerald announced the next meeting will be December 14th at 7:00 p.m.

2. Members and/or Public Comment.

No members were present.

3. Approve Minutes

a) Regular Meeting minutes of October 12, 2021.

Director Harris moved to approve the minutes. Director Swayne seconded the motion. The motion passed unanimously.

4. Financial Matters.

a) Secretary's Treasurer Report.

Director Keith Stewart noted an increase in equity buy-in in last month's financials; no capital recovery fees have been collected yet. Year-to-date expenses are under budget by \$30,000. Directors discussed correlation between water purchases and water sold as shown on the financials and briefly discussed fuel expenses.

b) Approve Bills, Invoices and Other Payables.

Directors reviewed bills and discussed current project cost projections. Handheld readers have been implemented for use with RVS software. There were questions regarding items listed on at Holt Cat invoice. Chair Fitzgerald moved to approve the bills minus the \$5,600 bill from Holt Cat, seconded by Director Swayne. The motion passed unanimously.

c) Discuss/Approve Budget Amendment(s).

There were no budget amendments.

5. President's Report Concerning Corporate Affairs.

President Fitzgerald noted the auditor's report will be given next month.

6. Staff Reports Concerning Operations and Management.

Manager Tichi reported the South Jonestown Hills project is completed; the first inspection has been done on the pond; six 30-amp generators, six heaters and extra heat tape were purchased for cold weather preparation. Manager Tichi mentioned that reports have been submitted for Phase 1 of Senate Bill 2 so Jonestown Water is on the list as a critical supplier

and will not be part of any rolling blackouts. Someone has applied for nonstandard service between North Rim Subdivision and Val Verde Beach.

7. Committee Reports

a) By-Laws & Policies Committee

Director Covill noted the attorney has looked over the policy changes and made some comments and recommendations. A red-line version of the committee’s final recommended amended policies will be e-mailed to the directors for review, before the board considers it for addition to the annual meeting agenda.

b) Raw Water Line Project Committee

Director Hawkins reported the committee met with Manager Tichi and the engineer last month at the site and went over progress and issues. Manager Tichi indicated the engineer is in the process of preparing a progress report.

c) Credentials Committee

The committee will set up a meeting to discuss annual meeting procedures and recommend any changes if needed.

8. Old Business.

None.

9. New Business

None.

10. Adjournment.

Director Keith Stewart moved to adjourn, seconded by Director Harris. The motion passed unanimously. President Fitzgerald adjourned the meeting at 8:07 p.m.

Minutes recorded in type by Rachel Austin.

**PASSED AND APPROVED AT THE REGULAR MEETING HELD ON _____,
2021.**



Amy Fitzgerald, President

ATTEST:

Keith Stewart, Secretary