

**MINUTES OF THE JONESTOWN WATER SUPPLY CORPORATION BOARD OF  
DIRECTORS MEETING, HELD TUESDAY, OCTOBER 12, 2021, 7:00 P.M., AT 10700  
CRESTVIEW DRIVE, JONESTOWN, TX 78645**

**1. Call to order.**

President Fitzgerald called the meeting to order at 7:11 p.m.

Board members present: Amy Fitzgerald, Bruce Covill, John Riddle, Keith Stewart, Tim Hawkins, Dani Harris, Don Swayne, with Dave Stewart attending via teleconference.

Board members absent: Brian Caller.

Staff present: John Tichi.

**1a. Set Date of Next Regular Meeting – November 9, 2021**

President Fitzgerald announced the next meeting will be November 9th at 7:00 p.m.

**2. Members and/or Public Comment.**

No members were present.

**3. Approve Minutes**

**a) Regular Meeting minutes of September 21, 2021.**

Director Swayne moved to approve the minutes. Director Harris seconded the motion. The motion passed unanimously.

**4. Financial Matters.**

**a) Secretary's Treasurer Report.**

Director Keith Stewart reported the budget is on track, noting revenue from the rate increase will not appear until October.

**b) Approve Bills, Invoices and Other Payables.**

Directors discussed a few specific items. Director Harris moved to approve the bills, seconded by Director Riddle. The motion passed unanimously.

**c) Discuss/Approve Budget Amendment(s).**

There were no budget amendments.

**5. President's Report Concerning Corporate Affairs.**

President Fitzgerald spoke briefly on the Conflict-of-Interest policy and rules of conduct, emphasizing the board should go directly to Manager Tichi for the most current and accurate information. Directors reviewed each item on past president Greg Newcomb's "roadmap," removing completed items and making updates. President Fitzgerald noted the roadmap will continue to be used and revised as needed.

**6. Staff Reports Concerning Operations and Management.**

**a) General Manager.**

Manager Tichi reported the wall on the south Jonestown project is near completion; rain has slowed the raw water line work. He noted Office Manager Karissa Kornegay's mother passed away last week; Karissa is expected to return to work next week. LCRA conducted an inspection of the current water line work and all issues have been addressed. Manager Tichi

answered questions for directors regarding project timeline, budgeting, and the Adrian Way easement issue.

**b) Office Manager.**

No report was given.

**7. Committee Reports**

**a) By-Laws & Policies Committee**

Director Covill reviewed major changes to the current by-laws. Directors discussed whether there is a need for changing the document and submitting to the membership for approval. The committee will continue to work on the documents and bring revisions to the next meeting.

**b) Raw Water Line Committee**

Director Hawkins noted the committee hasn't met recently but is planning to hold a meeting with Manager Tichi and the project engineer, at which time the engineer will present a report on the deep-water intake options. Manager Tichi will prepare a summary of notes from previous meetings regarding the deep-water intake and provide to committee members for background. Members discussed loan timing for the construction project.

**8. Old Business.**

None.

**9. New Business**

None.

**10. Adjournment.**

Director Riddle moved to adjourn, seconded by Director Swayne. The motion passed unanimously. President Fitzgerald adjourned the meeting at 8:52 p.m.

Minutes recorded in type by Rachel Austin.

**PASSED AND APPROVED AT THE REGULAR MEETING HELD ON NOVEMBER 16, 2021.**



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Amy Fitzgerald, President

ATTEST:

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Keith Stewart, Secretary