

**MINUTES OF THE JONESTOWN WATER SUPPLY CORPORATION BOARD OF  
DIRECTORS MEETING, HELD TUESDAY, SEPTEMBER 17, 2024, 7:00 P.M., AT 10700  
CRESTVIEW DRIVE, JONESTOWN, TX 78645**

Board Members: President Keith Stewart, Vice President Bruce Covill, Secretary/Treasurer Brian Caller, Directors Dani Harris, Tim Hawkins, Richard Law, Lee Morris, John Riddle, Dave Stewart
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**1. Call to order.**

President Keith Stewart called the meeting to order at 7:04 p.m.

**a) Roll Call.**

Board members present: President Keith Stewart, Vice President Bruce Covill, Directors Dani Harris, Tim Hawkins, John Riddle,

Remote Richard Law

Board members absent: Secretary Brian Caller, Dave Stewart, Lee Morris

Staff present: John Tichi.

**b) Set Date of Next Regular Meeting – October 8th, 2024.**

President Keith Stewart noted the next meeting is October 8<sup>th</sup>.

**2. Public Comment.**

There were no public comments.

**3. Approve Minutes.**

**a) Regular Meeting minutes of May 14, 2024.**

Director Harris moved to approve the minutes of the August 20<sup>th</sup> meeting as written. Director Riddle seconded the motion. The motion passed unanimously.

**4. Financial Matters.**

**a) Secretary's Treasurer Report.**

No report

**b) Approve Bills, Invoices and Other Payables.**

Director Riddle moved to approve the bills, seconded by Director Harris. The motion passed unanimously.

**5. President's Report Concerning Corporate Affairs.**

President Keith Stewart gave an overview of the corporation's financial position. Then turned it over to the GM

**6. Staff Report Concerning Operations and Management.**

**a) General Manager.**

Gave an overview of report. Discussed status of new treatment plant construction and discussed presenting a subsequent use agreement to the board for a line extension.

**7. Committee Reports.**

**a) Construction Committee.**

Discussed status of new treatment plant construction.

**b) Credentials Committee.**

No report was given.

**c) Personnel Manual Committee.**

No report was given.

**8. Old Business.**

None

**9. New Business**

a) Discuss / Approve AMR System

A motion was Made by Director John Riddle to “Direct the GM to investigate AMI cost”  
Seconded by Dani Harris

b) Discuss/Approve changes to Director Attendance Policy

A motion was made by Director Hawkins to “Amend the Director Attendance Policy to allow for virtual participation for the November agenda”  
Motion was seconded by Director Harris

**10. Adjournment**

Director Harris moved to adjourn, seconded by director Riddle. The motion passed unanimously. President Keith Stewart adjourned the meeting at 755 p.m.

Minutes taken by John Tichi.

**PASSED AND APPROVED AT THE REGULAR MEETING HELD ON October 8,  
2024.**



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Keith Stewart, President

ATTEST:

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Brian Caller, Secretary