

**MINUTES OF THE JONESTOWN WATER SUPPLY CORPORATION BOARD OF
DIRECTORS MEETING, HELD MONDAY, AUGUST 9, 2022, 7:00 P.M., AT 10700
CRESTVIEW DRIVE, JONESTOWN, TX 78645**

Board Members: President Keith Stewart, Vice President Bruce Covill, Secretary/Treasurer Brian Caller, Directors Amy Fitzgerald, Dani Harris, Tim Hawkins, John Riddle, Dave Stewart, Don Swayne
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1. Call to order.

President Keith Stewart called the meeting to order at 7:02 p.m.

a) Roll Call

Board members present: President Keith Stewart, Vice President Bruce Covill, Secretary/Treasurer Brian Caller, Directors Don Swayne, John Riddle, Dani Harris, Amy Fitzgerald, Tim Hawkins; Director Dave Stewart entered the meeting at 7:09 p.m.

Board members absent: None.

Staff present: John Tichi.

b) Set Date of Next Regular Meeting – September 13, 2022.

President Stewart noted the next regular meeting will be September 13th.

2. Public Comment.

There were no public comments.

3. Approve Minutes.

a) Regular Meeting minutes of July 11, 2022.

Secretary/Treasurer Caller made a motion to approve the minutes of July 11, 2022, seconded by Vice President Covill. The motion passed with seven ayes and one abstention from Director Swayne. (Director Dave Stewart had not yet joined the meeting and did not vote on this item.)

4. Financial Matters.

a) Secretary-Treasurer's Report.

Secretary/Treasurer Caller reviewed the financial reports as provided in the packet, mentioning the Equity Buy In representing ten new home starts. There was discussion on the Year-to-date vs. Actual figures on the Profit & Loss Budget Performance report; Manager Tichi will investigate correcting the report if necessary. Directors briefly discussed financing options.

b) Approve Bills, Invoices and Other Payables.

Directors discussed approval procedures, chemical costs, and phone expenses. Director Riddle moved to approve the bills as stated. Director Harris seconded the motion. The motion passed unanimously.

c) Discuss/Approve Budget Amendment(s).

1. Amend 2021 – 2022 Budget.

No action was taken.

5. President's Report Concerning Corporate Affairs.

President Keith Stewart mentioned good customer response to the water restrictions. Manager Tichi provided additional information on usage and capacity.

6. Staff Report Concerning Operations and Management.

a) General Manager.

Manager Tichi reported water loss is down and staff is actively watching for signs of leakage. The truck ordered earlier this year will be delivered soon; the vac truck should arrive in November or December, as well as the new meters. He reported that due to staff's current attention to repairing leaks, other major projects are on hold, specifically several valves identified for replacement and the two new hydrants to be installed. Tichi provided the Destination Way submittal schedule in his report; the submittal should be made to TCEQ by the end of this month. Manager Tichi answered directors' questions regarding the construction of the water intake facility.

7. Committee Reports.

a) Construction Committee.

No report was given.

b) Credentials Committee.

No report was given.

c) Personnel Manual Committee.

Manager Tichi has started an outline of items that need to be addressed.

8. Old Business.

None.

9. New Business.

a) Discuss/Approve amending Section G. of the JWSC Tariff to include New Service Meter Fee and adding said fee to the JWSC Standard Service Application.

Directors discussed the need for the fee and wording of the item to be added to Section G. Director Dave Stewart moved to approve amending Section G to include the New Service Meter Fee and addition of said fee to the service application (as presented in the packet). Director Hawkins seconded the motion. The motion passed unanimously.

b) Approve Resolution Amending JWSC Tariff Section G.

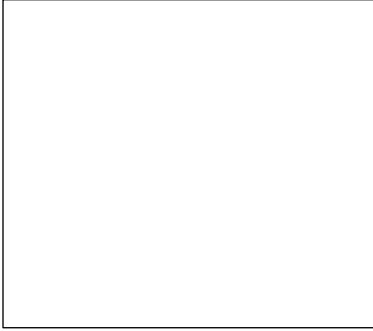
Manager Tichi read the proposed resolution. Director Fitzgerald moved to approve the resolution as read. Director Harris seconded the motion. The motion passed unanimously.

10. Adjournment.

Director Fitzgerald moved to adjourn, seconded by Secretary/Treasurer Caller. The motion passed unanimously. President Keith Stewart adjourned the meeting at 8:08 p.m.

Minutes recorded in type by Rachel Austin.

**PASSED AND APPROVED AT THE REGULAR MEETING HELD ON _____,
2022.**



Keith Stewart, President

ATTEST:

Brian Caller, Secretary