

**MINUTES OF THE JONESTOWN WATER SUPPLY CORPORATION BOARD OF
DIRECTORS MEETING, HELD MONDAY, APRIL 12, 2022, 7:00 P.M., AT 10700
CRESTVIEW DRIVE, JONESTOWN, TX 78645**

Board Members: President Amy Fitzgerald, Vice President Bruce Covill, Secretary/Treasurer Keith Stewart, Directors Don Swayne, Tim Hawkins, John Riddle, Dave Stewart, Dani Harris, Brian Caller
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1. Call to order.

Secretary Keith Stewart called the meeting to order at 7:00 p.m.

Board members present: Secretary Keith Stewart, Directors Tim Hawkins, Don Swayne, John Riddle, Dave Stewart, Brian Caller, Dani Harris.

Board members absent: President Amy Fitzgerald, Vice President Bruce Covill.

Staff present: John Tichi.

1a. Set Date of Next Regular Meeting – May 10, 2022.

(No comment was made regarding the May meeting)

2. Members and/or Public Comment.

No members were present.

3. Approve Minutes.

a) Regular Meeting minutes of March 7, 2022.

Director Swayne moved to approve the minutes as presented, seconded by Director Harris. The motion passed unanimously.

4. Financial Matters.

a) Secretary Treasurer's Report.

Directors reviewed and discussed the monthly financials. Secretary/Treasurer Keith Stewart noted year-to-date receipts are behind budget and no capital recovery fees have been received yet. Manager Tichi reported the engineer is working to complete project estimates as soon as possible so loan procurement can proceed.

b) Approve Bills, Invoices and Other Payables.

After review and discussion, Director Harris moved to approve the bills, seconded by Director Hawkins. The motion passed unanimously.

c) Discuss/Approve Budget Amendment(s).

(There were no budget amendments)

5. President's Report Concerning Corporate Affairs.

(No report)

6. General Manager's Report.

Manager Tichi reported on the Destination Way Raw Line project, noting all bends have been welded; bedding is close to completion; the only remaining work is repair of a couple of leaks. Regarding personnel, one new employee has been hired and is doing well. Positions of Maintenance worker and System Operator will be re-advertised next week. The new truck has

been ordered. Staff has been looking into new meters. Directors questioned Manager Tichi about the mailing and receipt of election ballots.

7. Committee Reports.

a) By-Laws & Policies Committee.

b) Construction Committee.

c) Credentials Committee.

d) Personnel Manual Committee.

(No reports were given)

8. Old Business.

None.

9. New Business.

None.

10. Adjournment.

Director Riddle moved to adjourn, seconded by Director Swayne. The motion passed unanimously. Secretary Keith Stewart adjourned the meeting at 7:42 p.m.

Minutes recorded in type by Rachel Austin.

**PASSED AND APPROVED AT THE REGULAR MEETING HELD ON _____,
2022.**



Amy Fitzgerald, President

ATTEST:

Keith Stewart, Secretary